

## NBYC BOARD MEETING MINUTES FOR June 16, 2020

The regular monthly meeting of the New Bern Yacht Club Board was held on June 16, 2020, via video conferencing using Zoom due to government restrictions resulting from COVID-19.

Those participating were as follows: Tim Broderick, Sam Bidwell, Link Bonforte, Glenda Decker, Tom Hartman, Debbie Hatt, Sarah Kerner, Lucy Lichty, Arnie Litteken, Bill McHale, Mike Ott, and Bob Yeaton.

Bill McHale, Commodore, opened the meeting at 3:00 p.m.

### **Approval of Minutes:**

Bill McHale called for additions and/or corrections to the minutes of the May 19<sup>th</sup> meeting. These minutes were emailed to Board members in advance of the meeting for review, corrections and additions. Link Bonforte moved that the minutes be approved as written. The motion was seconded and passed.

Bill called for additions and or corrections to the minutes of the May 27<sup>th</sup> special meeting regarding flood insurance, which were emailed to the Board in advance of the meeting for review, corrections and additions. Mike Ott moved that the minutes be approved as written. The motion was seconded and passed.

### **Commodore's Report:**

Bill McHale reported that the replacement poles for the Club's tent, which were ordered following approval at the May Board meeting, have been received. The tent is now available for use by Club members and renters. Hand sanitizing stations should be in by end of month and installed by the first of July.

Bill expressed concern about the impact of the COVID-19 restrictions on membership recruitment. We are currently three to four months behind and have only sixty-two memberships. The following are salient points of the discussion concerning membership and recruitment:

- Tom Hartman stated that he has the names of three or four potential new members, one of whom is interested in a slip. Mike Ott has the name of another, who is also looking at a slip.
- Several ideas for recruitment were generated; for example, obtaining names and contact information of potential new members and sending emails with a membership brochure and a cover letter; inviting them to go on boat rides, followed by an outdoor barbeque or wine and cheese; and working through the New Bern Newcomers Club to publicize the Club.
- Lucy Lichty said she could place a notice about any potential membership recruitment event in the *Sun Journal*. She also will put a link to our new Facebook page from the NBYC website so that potential members could get a sense of what the Club offers.
- Bill also expressed concern about addressing the needs of the newer members who have not had an opportunity to integrate into the Club. We need to get these members involved in the Club. Newer members could be included in events discussed earlier.
- The consensus was that potential members and newer members would be more comfortable attending outside activities. As of now, the COVID restrictions limit outside gatherings to 25 people. Sarah Kerner and Debbie Hatt will brainstorm ideas for events which could target both groups. They will send the Board their suggestions as soon as Governor Cooper makes a decision

as to lifting and/or changing some of the current restrictions. Link Bonforte suggested a special meeting via Zoom be held to discuss these ideas and make some firm plans. The Board agreed that this was a good idea.

#### **Past Commodore's Report:**

Tim Broderick had no report.

#### **Vice Commodore's Report:**

Link Bonforte reported the following:

- The property committee has sanitized the Clubhouse and sent out a SeaWord Extra announcement to inform the membership. Link has revised the cleaning schedule/instructions to include how to sanitize the club. This is posted in the Clubhouse and on the website.
- The Clubhouse has been pressure washed and trim around windows in the new section has been completed. There are plans to paint window trim, outside railings and the doors on the screened porch.
- The annual inspection of the HVAC system was completed on May 27.
- Link has ordered a replacement for the US Ensign flown in front of the Clubhouse.
- Rentals are beginning to pick up. We currently have three reservations. Link has revised the rental agreement to state that NBYC has taken "reasonable precautions" to sanitize the surfaces in the Clubhouse between events, and that the new chairs are not to be taken outside.

Link stated that there is an error on the business cards that he made for Board members. He will reprint cards and let the Board know when they are ready to be picked up at the Clubhouse.

#### **Rear Commodore's Report:**

Mike Ott reported on some of the cruises coming up in the next couple of months:

- The Non-Croaker Festival in Oriental on July 3 -6 is going as scheduled. There are three boats confirmed, with two on a waiting list for slips.
- All slips for the Front Porch Music Festival in Oriental on October 2 – 4 are booked, but Mike encourages members to drive over.
- Heart Works at River Dunes is scheduled for September 25- 27, which is the same weekend as the Oriental Boat Show.
- The Great River Raft Race has been rescheduled for September 12th.
- Tim Broderick is working on a cruise to Kerr Lake for September 16-18.

There was discussion about the lack of interest in the Poker Run, scheduled for August 20th. It was suggested that members be given information about what happens on a poker run.

Mike expressed concern that we need to get more members involved in water activities, particularly small boaters. Lucy suggested we offer some type of incentive to get people to serve as cruise captains. Lucy's suggestion to give hats to cruise captains received positive support from the Board. Mike will work on small boat involvement and the possibility of doing flash cruises, particularly in July when little has been planned.

### **Treasurer's Report:**

Sam Bidwell reported the following:

- The bank balance as of June 13 is \$30,974.
- There have been a few unusual cash flow items since the previous month's report. We paid \$1,308 for unbudgeted flood insurance that was approved by the Board at the last meeting. We spent \$15,143.26 for the installation of the boat lift, but received payment from the sponsoring member of \$15,000 per the agreement that was approved by the Board. We saved \$66.00 (15%) on the purchase of 102 piling caps by combining our order with that of Pier Point Owners' Association.
- All other expense and income items were routine and within budgeted expectations. Projected year end cash on hand will be about \$2,000 less than planned due to lack of club activities and lack of new members.

Bill McHale shared that he has received two slip inquiries as result of seeing the lift. This inquiry may also result in a new membership.

Lucy Lichty moved to accept the report. Sarah Kerner seconded the motion. The motion passed.

(See attached Operating and Cash Flow report for June, which was emailed to Board members prior to the meeting.)

### **Bob Yeaton, Director's Report:**

Bob Yeaton reported the following:

- The new covers for the screened porch furniture have arrived. The material is functional and comes with a four year warranty. Purchasing a generic size saved a considerable amount of money. Semi-custom covers would have cost an additional \$500.00 and a custom order of Sunbrella would have been an additional \$1,000. Bob will look for someone who can resize the old furniture covers to fit the small tables on the porch.
- A member has requested that a chain barrier with two 3' openings be installed around the flagpole to prevent vehicles from driving over and/or parking on the bricks that surrounds the flagpole. This barrier would have HD black 2" PVC posts with covers and a black chain draped between five posts. The estimated cost is \$265. The member volunteered to do the installation. After discussion, the Board agreed that it would be more appropriate to buy two signs that could be put up warning visitors and members not to drive over or park on the bricks. The Property Committee will purchase and install signs that can be easily removed.
- Bob has installed most of the new piling covers and will have all installed shortly. Mike Ott commented on the good job Bob has done on the project.

### **Tom Hartman, Director's report:**

Tom shared new Membership status at the beginning of the meeting when the Board discussed recruitment. He reiterated that we need to have an event of some sort for potential members.

### **Sarah Kerner, Director's Report:**

Sarah will plan a series of small outdoor parties to be held after Governor Cooper makes a decision concerning crowd limitations. She and Debbie Hatt have been brainstorming possibilities and will have something to report to the Board as soon as possible.

**Arnie Litteken, Director's Report:**

Arnie stated that the proposed 14<sup>th</sup> Amendment to the By-Laws to the Board, which was accepted at the May Board meeting, is ready to present to the general membership. The Club's By-Laws state that once the Board accepts the proposed amendment, it has to be approved by the Membership. In the past that approval was given at a General Meeting. Because it is unlikely that we will have a General Membership Meeting any time soon, Arnie would like to mail electronically the proposed 14<sup>th</sup> Amendment to the By-laws, along with a simple ballot, to the membership. Completed ballots would then be mailed or hand delivered to the Club's Secretary. The Secretary would submit all ballots to the Auditing Committee to be counted. A two thirds (2/3) majority of votes cast is necessary for adoption. Sam Bidwell moved that the Board accept Arnie's recommendation to email copies of the proposed amendment, along with a ballot, to all members. Link Bonforte seconded. The motion passed.

Bill McHale thanked Arnie for his work on this revision to the By-Laws.

**Lucy Lichty, Director's Report:**

Lucy's PR update focused on the new Facebook page, which she had asked Board members to preview prior to the meeting. The page is called "New Bern Yacht Club 2020" to differentiate it from two obsolete websites that she and Debbie Hatt have had trouble deleting from Facebook. The page administrators are Lucy, Debbie Hatt, and Sarah Kerner. Lucy credited Debbie Hatt for designing the page. The Board gave Lucy the go-ahead to announce the page via SeaWord Extra and to encourage member participation. Lucy will work with Bob Yeaton to list the Facebook page on the Club website.

**Debbie Hatt, Director's Report:**

Debbie is working on plans for new members events. She and Sarah are brainstorming plans which can be put in motion as soon as Governor Cooper lifts or modifies restrictions. She will post something on Facebook for new members and call a few to let them know what is happening.

**Secretary:**

Glenda Decker thanked all Board members for their notes and/or outlines of reports. This makes the minutes more detailed and accurate.

**Old Business:**

There was no old business

**New Business:**

There was no new business.

**Adjournment**

Mike Ott moved that the meeting be adjourned. Link Bonforte seconded. The motion passed and the meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Glenda Decker, Secretary

Note: Approved Minutes can be viewed at <http://newbernyachtclub.com/index.html> (More dropdown), Member only, meeting minutes/reports

