

NBYC Board Meeting Minutes for December 17, 2019

Present: Tim Broderick, Sam Bidwell, Link Bonforte, Marci Crawford, Glenda Decker, Jack Fleming, Sarah Kerner, Karl Lichty, Arnie Litteken, Bill McHale, Jim Smithwick and guests: Tom Hartman, Lucy Lichty and Mike Ott

The Meeting was underway at 1501 Hours / 3:01PM

Tim Broderick, Commodore's Report

Tim Broderick opened the meeting and thanked the Board Members for their work this past year.

Bill McHale, Vice Commodore's Report

Stain for the dock has arrived. It will be applied this year if the weather permits or otherwise be stored for later application.

Jack Fleming, Rear Commodore's Report

There are no more cruises on the schedule for this year. There were two (2) new cruise captains' this year, the Smithwick's and the Daugherty's. Jack made the point that the Membership is aging and younger Members are needed. Mike Ott will be responsible next year as Rear Commodore. Tim Broderick thanked Jack for his work over the past year.

Karl Lichty, Past Commodore's Report

Nothing to report

Jim Smithwick, Secretary's Report

Jim Smithwick, in advance of the meeting, emailed Board Members a copy of the Minutes from last month's meeting for the Board's Final Review and Approval. Sam Bidwell made a motion to approve the November 2019 Board Meeting Minutes, as submitted. Link Bonforte seconded the motion. There was no further discussion. The motion passed with no opposition. See Note 1 below

Transfer of NBYC Records by Jim Smithwick, Secretary, to Glenda Decker, Secretary Elect, was conducted. Jim will email to Glenda the approved 1) November 2019 Board Meeting Minutes, 2) the draft for the December 2019 Board Meeting Minutes, 3) the 2019 Year End Roster.

Jim Smithwick had previously spoke with Bill McHale and agreed to be Chairman for the 2020 Directory Committee as he has done in 2018 and 2019. He will be assisted by Glenda Decker and one addition person, not yet identified by Bill McHale, to learn so they can lead the effort next year. Jim said two (2) additional people will be needed at the COW and are provided by the COW Chairperson. One will be needed in the room with the photographer to welcome people to the photoshoot, confirm that their Directory information in correct and keep them inline and out of the way of the photographer and his assistant. A second individual is needed at the COW Reception Table to review the Directory listing data for their Membership and to make any corrections needed and to direct members to the photoshoot if they want a new photo or a photo is needed. A list will be provided that includes Memberships without a photo on file, poor quality photo on file, etc. The Membership Committee's assistance is requested to 1) stuff and apply labels to and envelopes for distribution on the individual Membership cards, 2) setup and man a table at the February 2020 General Meeting to distribute the Membership cards and the 2020 Directory. The Membership cards, envelopes, labels, and Directories will be provided to them by the Directory Committee. A plan was presented for review of NBYC Rosters between now and the publishing of the 2020 Directory to better ensure the Membership data will be corrected with changes that are otherwise needed. The attachments provide

more details of what is involved. Not all of the information was presented or discussed at the Board Meeting, but it should be of value for training and use by the 2021 Directory Committee. There was a 2020 budget request of \$400 for the 2020 Directory and Membership Card production.

See attachments: 2020 Directory and Timing 2020 NBYC Directory

Sam Bidwell, Treasurer's Report

Sam Bidwell, in advance of the meeting, emailed Board Members the financial summary for December 2019. See Attachment: 2019-12 NBYC Finances Rev vs Exp "NBYC OPERATING AND CASH FLOW STATEMENT"

Current balance is \$23,832. This includes some Dues for 2020.

The projected balance for the end of the year less 2020 Dues is \$15,500. Income and expenses for December were as anticipated though they do include the anticipated acceptance of three (3) new member applications (and Initiation Fees) and payment of the second half of the roof repairs and the annual property tax bill.

Bill McHale made a motion to approve the December 2019 Financial Report as submitted. Link Bonforte seconded the motion. There was no further discussion. The motion passed with no opposition. See Note 1 below.

In advance of the meeting, Sam Bidwell emailed Board Members information on a Lift Installation Proposal 2.0. See attachments: Lift Installation Proposal 2.0 email, NBYC Lift Proposal Summary, NBYC Lift Agreement Draft.

The merits of both the original and the alternative approach were discussed. The two (2) NBYC Memberships, Ott and Kerner, are not interested in Option #2. There was further discussion on Option #1. Option #1 will require changes if it can be made viable to both an interested party and NBYC. Sam's current computer model will not address all the variables that were discussed and needs to be considered. Sam will be prepared to further discuss the topic mid-January with a select group to prepare for a follow-up on the topic at the January Board Meeting.

Sam reported that four (4) NBYC Memberships are resigning at 2019 Year End: 1) D'Angelo, 2) Todd, 3) Dowd and 4) Phelps.

Link Bonforte, Director's Report

Link reported that Lucy Lichty, 2020 PR Committee Chairperson had a very good meeting with Tina Adkins, Editorial Assistant, *Sun Journal*. Tina is supportive of NBYC and asked that she be kept informed of NBYC plans as early as possible.

Marci Crawford, Director's Report

Prior to the meeting Marci Crawford sent to Board Members three (3) membership applications 1) Sampson, 2) Elkins and 3) Albrecht / Tolbert. Marci said the Membership Committee recommends that all three be accepted into membership. Marci called for a vote and all three (3) Memberships were approved by the Board with an All Yea / No Nay response. It is anticipated that the Sampson's and Elkins' will be inducted at the 2020 COW and Albrecht / Tolbert will be inducted at the February 2020 General Meeting. See three (3) attachments: 1) Albrecht, 2) Sampson and 3) Elkins Applications

Sarah Kerner, Director's Report: Unavailable

Sarah reported that the Christmas Dinner is the last Social Event for the year.

Bill McHale confirmed that Sarah Kerner will be the 2020 Social Committee Chairperson.

Arnie Litteken, Director's Report:

Nothing to report

Glenda Decker, Director's Report:

Glenda had nothing to report. However, she did thank the Board for 1) her being able to participate as a Board Member for the last several Board Meetings and 2) the training she received from Jim Smithwick that will help her in the coming year as Board Secretary.

Gary Todd, Director's Report:

Unavailable

Old Business:

Tim Broderick informed the Board of the follow-up to the Fogerty / Bond Discussion of the last Board Meeting. See the attached email: Broderick email Fogerty Bond Discussion

New Business:

There was additional discussion related to Bob Mangan's Membership / Dues request. Much discussion followed. Changes to the By-Laws are not possible without an Amendment. It was felt that Amendments should be reserved for fundamental issues. In conclusion, Tim will inform Mangan that the Board will address the topic at the January 2020 Board Meeting.

Adjournment

Link Bonforte made a motion to adjourn. Sarah Kerner seconded the motion. There was no further discussion. The motion passed with no opposition.

The meeting adjourned at 1646 Hours / 4:46PM.

Respectfully submitted,

Jim Smithwick

Secretary

Note 1) Approved Minutes and Financial Reports can be viewed at:
<http://www.newbernyachtclub.com/index.html>, MORE (dropdown), Members Only, Meeting Minutes / Reports

NBYC YACHT CLUB
OFFICERS, DIRECTORS and LLC REPRESENTATIVES HISTORY

Officers and LLC Representatives

<u>Year</u>	<u>Commodore</u>	<u>Vice Commodore</u>	<u>Rear Commodore</u>	<u>Treasure</u>	<u>Secretary</u>	<u>LLC * Representative</u>	<u>LLC * Representative</u>
1993	Ray Brown	Bill Bond	Norm Nelson	Sam Church	Jeanne Anthony		
1994	Ray Brown	Bill Bond	Norm Nelson	Norm Anthony	Ann Woodruff		
1995	Bill Bond	Norm Anthony	Doug Robbins	Trubee Racioppi	Pat Scheibe		
1996	Bill Bond	Norm Anthony	Doug Robbins	Trubee Racioppi	Pat Scheibe		
1997	Doug Robbins	Trubee Racioppi	Dick Vercruyse	Jesse Archey	Mary Bachman		
1998	Doug Robbins	Jack McIntyre	Dick Vercruyse	Dick Meyer	Gay Wagner		
1999	Norm Anthony	Jack McIntyre	Terry Fogaty	Dick Meyer	Gay Wagner		
2000	Dick Vercruyse	Jim Miller	Ron Helling	Nancy Mazzilli	Ann Wahl		
2001	Dick Vercruyse	Jim Miller	Jim Reynolds	Nancy Mazzilli	Ann Wahl		
2002	Tom Mundie	Dick Mushet	Ron Patchett	Dick Meyer	Camille Horrman	Jim Miller	Frank Court
2003	Jim Miller	Dick Mushet	Terry Fogaty	Dick Meyer	Ann Woodruff	Tom Mundie	Norm Nelson
2004	Norm Hoffman	Tom McGraw	Bill Lovelace	Bob Schiffauer	Ann Woodruff	Jim Miller	Norm Nelson
2005	Tom McGraw	Pete Schulz	Dick Mushet	Mike Creedon	Ehtel Hess	Jim Miller	Norm Nelson
2006	Ethel Hess	Pete Schulz	Tom Mundie	Norm Hoffman	Arnie Litteken	Jim Miller	Ron Sobocienski
2007	Ethel Hess	Dick McDevitt	Tom Mundie	Norm Hoffman	Arnie Litteken	Jim Miller	Charles Bacon
2008	Dick McDevitt	Charles Bacon	Carl Mischka	Peter Torgersen	Suzanne Linkonis	Jim Miller	Norm Nelson
2009	Dick McDevitt	Charles Bacon	Carl Mischka	Peter Torgersen	Suzanne Linkonis	Jim Miller	Steve Spaziante
2010	Charles Bacon	Carl Mischka	Mark Hornby	Marty Power	Donna Rhein	Jim Miller	Tom Mundie
2011	Charles Bacon	Steve Spaziante	Tom Hartman	Marty Power	Donna Rhein	Jim Miller	June Dowd
2012	Tom Hartman	Jim Talbott	Karl Lichy	Kim Batey	Debbie Rodriguez	Jim Miller	June Dowd
2013	Tom Hartman	Jim Comer	Karl Lichy	Roselie McDevitt	Dona Baker	Jim Miller	June Dowd
2014	Roselie McDevitt	Karl Lichty	Tim Broderick	June Dowd	Dona Baker		
2015	Roselie McDevitt	Karl Lichty	Tim Broderick	Bill Byrd	Janet Benrey		
2016	Karl Lichty	Tim Broderick	Buck Irvin	Bill Byrd	Janet Benrey		
2017	Karl Lichty	Tim Broderick	Buck Irvin	Mike Ott	Bill McHale		
2018	Tim Broderick	Bill McHale	Jack Fleming	Mike Ott	Jim Smithwick		
2019	Tim Broderick	Bill McHale	Jack Fleming	Sam Bidwell	Jim Smithwick		
2020	Bill McHale	Link Bonforte	Mike Ott	Sam Bidwell	Glenda Decker		

NBYC YACHT CLUB
OFFICERS, DIRECTORS and LLC REPRESENTATIVES HISTORY

Directors

	Term					
<u>Year</u>	<u>Year 3</u>	<u>Year 3</u>	<u>Year 2</u>	<u>Year 2</u>	<u>Year 1</u>	<u>Year 1</u>
1993	Win Carrick	Brenda Williams	Daisy Miller	Charlie Tittle	Nada Behr	Bill Tilley
1994	Daisy Miller	Charlie Tittle	Nada Behr	Bill Tilley	Pat Green	Ralph Wicke
1995	Nada Behr	Bill Tilley	Pat Green	Ralph Wicke	Rita Alicandro	Betty Boss
1996	Pat Green	Ralph Wicke	Rita Alicandro	Betty Boss	Ron Betts	Sven Hubner
1997	Rita Alicandro	Betty Boss	Ron Betts	Sven Hubner	Nancie Burns	Terry Fogaty
1998	Ron Betts	Sven Huber	Nancie Burns	Terry Fogaty	Margaret Cochrane	Linda Lore
1999	Nancie Burns	Bill Beck	Ethel Hess	Linda Lore	George Myler	Jack Thye
2000	Ethel Hess	Liz Willner	Norm Nelson	Pat Scheibe	Ben Williams	Bob Zimmer
2001	Norm Nelson	Pat Scheibe	Ben Williams	Bob Zimmer	Ethel Hess	Sherry Willner
2002	Ben Williams	Bob Zimmer	Dom Alicandro	Sherry Willner	Norm Hoffman	Jack McIntyre
2003	Dom Alicandro	Sherry Willner	Norm Hoffman	Jack McIntyre	Susan Bacon	Tom McGraw
2004	Jim Hoffman	Jack McIntyre	Susan Bacon	Bill Frederick	Tom Hartman	Rob Sobocienski
2005	Susan Bacon	Dick Van Niel	Tom Hartman	Ron Soboceinski	Amy Riggs	Liz Willner
2006	Tom Hartman	Ron Patchett	Norm Nelson	Liz Willner	Al Kinder	Dick Van Neil
2007	Norm Nelson	Liz Willner	Al Kinder	Dick Van Niel	Tom Hartman	Donna Rhein
2008	Al Kinder	Dick Van Niel	Tom Hartman	Donna Rhein	Donna Addario	David Hurst
2009	Jacqueline Douglas	Donna Rhein	Donna Addario	David Hurst	Tom Hartman	Dona Baker
2010	Steve Spaziante	David Hurst	Tom Hartman	Dona Baker	Jacqueline Douglas	Don Albaugh
2011	Jerry Crawford	Dona Baker	Jacqueline Douglas	Don Albaugh	Jack Fleming	Warren Lloyd
2012	Jacqueline Douglas	Don Albaugh	Jack Fleming	Warren Lloyd	Dona Baker	Jim Jacobsen
2013	Jack Fleming	Warren Lloyd	Buck Irvan	Jim Jacobsen	Jacqueline Douglas	Glen Buer
2014	Buck Irvin	Link Bonforte	Jacqueline Douglas	Arnie Litteken	Lynne Neilson	Bill McHale
2015	Jacqueline Douglas	Arnie Litteken	Lynne Nelson	Bill McHale	June Dowd	Chuck Saracino
2016	Lynne Neilson	Bill McHale	June Dowd	Chuck Saraceno	Link Bonforte	Michael Ott
2017	June Dowd	Gary Todd	Link Bonforte	Bill Neilson	Marci Crawford	Arnie Litteken
2018	Link Bonforte	Bill Neilson	Marci Crawford	Arnie Litteken	Gary Todd	Sarah Kerner
2019	Marci Crawford	Arnie Litteken	Sarah Kerner	Gary Todd	Link Bonforte	Lee Ann Fordyce
2020	Sarah Kerner	Gary Todd	Tom Hartman	Bob Yeaton	Lucy Lichty	Arnie Litteken

NBYC OPERATING AND CASH FLOW STATEMENT

2019												YTD	2019	2019 YE	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Actual	Budget	Estimate
End Of Month Memberships	64	64	64	65	65	65	68	68	68	69					69
Cash Receipts:															
Initiation Fees	-	500	-	-	500	-	1,500	-	-	-	-	-	2,500	4,000	3,000
Annual Dues	22,875	-	-	-	281	-	-	563	156	-	-	-	23,875	23,000	23,875
Slip Rental Fees	-	-	-	800	276	-	140	-	-	-	817	-	2,033	6,000	2,000
Clubhouse Rentals Less Deposit Returns	-	-	150	400	-	-	(100)	-	-	-	-	-	450	800	550
50/50 & other Fundraisers Less Expenses	-	90	268	183	75	105	195	80	121	1,722	-	-	2,838	-	2,900
Total Major Cash Received (A)	22,875	590	418	1,383	1,132	105	1,735	643	277	1,722	817	-	31,695	33,800	32,325
Other Cash Receipts:															
Ship's Store Less Expenses	75	14	45	127	43	(132)	16	62	-	22	34	-	306	300	300
Bar Receipts Less Expenses	-	(10)	88	10	(105)	96	117	-	7	43	94	-	339	-	300
Social Events & Activities Less Expenses	(428)	66	(126)	(234)	(185)	1,050	(982)	(150)	588	(440)	977	-	137	(1,000)	(500)
Miscellaneous including Interest	1	144	1	1	1	1	36	-	-	-	-	-	186	1,013	206
Total Other Cash Received (B)	(352)	214	8	(96)	(246)	1,015	(813)	(88)	595	(375)	1,105	-	968	313	306
TOTAL CASH RECIEVED (C=A+B)	22,523	804	426	1,287	886	1,120	921	554	872	1,347	1,922	-	32,664	34,113	32,631
Expenses: Clubhouse & Grounds:															
Mortgage	815	815	815	815	815	815	815	815	815	815	815	-	8,965	9,780	9,780
Insurance	-	-	-	-	2,395	-	-	-	-	-	-	-	2,395	2,350	2,395
Property Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	2,650	2,687
Maintenance	159	368	469	571	715	2,500	2,969	1,059	177	332	159	-	9,479	5,000	12,000
Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500	-
Utilities	362	406	484	427	307	274	260	323	288	268	263	-	3,661	4,600	4,100
Miscellaneous	-	-	110	16	43	-	-	-	-	-	-	-	169	800	200
Total CH & Grounds Expenses (D)	1,336	1,589	1,878	1,829	4,275	3,589	4,044	2,197	1,280	1,415	1,237	-	24,669	26,680	31,162
Expenses: Dock Operations:															
Insurance	-	-	-	-	1,150	-	-	-	-	-	-	-	1,150	1,100	1,150
Maintenance	-	-	-	-	-	-	-	-	-	272	-	-	272	1,500	375
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-	100	-
Total Dock Expenses (E)	-	-	-	-	1,150	-	-	-	-	272	-	-	1,422	2,700	1,525
Expenses: Other:															
Directors and Officers Insurance	-	-	-	-	-	-	-	-	-	800	-	-	800	800	800
Membership	97	44	303	-	29	-	-	60	-	-	-	-	533	-	600
Supplies	-	55	8	86	29	32	37	-	39	19	-	-	304	1,400	400
Public Relations	-	64	-	-	-	350	-	-	208	-	135	-	757	1,200	1,200
Administration and Miscellaneous	-	-	135	-	-	68	-	-	-	-	-	-	203	-	250
Total Other Expenses (F)	97	163	446	86	58	450	37	60	247	819	135	-	2,597	3,400	3,250
TOTAL EXPENSES (G=D+E+F)	1,433	1,752	2,323	1,915	5,483	4,038	4,081	2,257	1,527	2,506	1,372	-	28,688	32,780	35,937
NET POSITIVE/(LOSS) (H=C-G)	21,090	(948)	(1,897)	(628)	(4,596)	(2,918)	(3,160)	(1,702)	(655)	(1,160)	549	-	3,976	1,333	(3,306)
<i>Cash - First Citizens Savings</i>	25,473	25,474	25,475	25,476	25,477	25,478	0	-	-	-	-	-			
<i>Cash - First Citizens Checking</i>	14,917	13,969	12,070	11,441	6,843	3,925	26,243	24,541	23,886	22,727	23,276	-			
Cash On Hand - End of Month	40,391	39,443	37,545	36,917	32,321	29,403	26,243	24,541	23,886	22,727	23,276	-			15,994

NBYC Boat Lift Installation Proposal

There's been some discussion about ways to increase utilization of and income from the NBYC slips. The demographics of our boat owning members have changed over the years. Currently we have fewer members with "30 foot cruising boats" and more members with smaller day run-about. Our current slips are set up for these mid-sized cruisers and are not especially well suited for smaller day boats.

One solution to this is adding boat lifts. This has the advantage for smaller boats since they would not have to worry about bottom paint, nor the wake of passing boats in Brice's Creek. The major issue with this is the club does not have the resources to fully fund the installation of lifts at this time. Also, it is recommended that at this time we limit the installation of lifts to a maximum of three so we retain slips space for boats which are too large for the lifts, or where the owner wishes a wet slip.

A potential funding solution might be a special offering to members on a first come first serve basis. This would allow a member to fund the purchase of a lift, in return receiving rights to utilize the lift and be paid back by the club via reduced slip rental rate over a period of time that would equate to their initial investment.

Subject to further input and polishing, the concept could be as follows:

- The NBYC member and the Club would enter a 10 year binding agreement.
- The Club would arrange through the installer of its choice to install a Tide Tamer 13,000 lb. lift in one of the slips. This brand of lift is recommended due to decades of local experience with this local manufacturer by both owners and installers. This size of lift is recommended as a good compromise between cost and ability to fulfill the needs of many boat owners.
- The member would pay the Club up front for \$10,000 of the cost of installing the lift. These costs include required permits, installation of pilings, electrical wiring, the lift mechanism and a remote control for operating the lift from within the boat.
- The member would receive "first right of refusal" for use of the lift as long as they remain a member and pay the appropriate slip rental fee.
- The member's slip rental fee would be a discounted fee based on the standard fee as established by the Club each year for slips with lifts (recommended at \$2,000 for 2020). Each year the member would receive a \$1,000 discount from their annual slip rental fee for up to 10 years, until they have recouped their initial payment.
- The member would guarantee that they will rent that slip for a minimum of five years. If desired, the member may sublease the slip-with-lift to another member at the Club's then current slip-with-lift fee rate. Any time after the first five years, if the member wishes to forgo the slip-with-lift, the Club would refund the remaining balance of the member's initial payment.
- The Club would be responsible for the routine maintenance of the lift and repair of it assuming the damage was not caused by misuse by the member. The member would be responsible for the cost of adjusting or adding lift bunks, etc. to meet the needs of their specific boat.
- If the member leaves the club for any reason or is unwilling to complete the obligations of the agreement, the following rules apply for each of the years following the early termination of the agreement: For the balance of the first five years, the Club will reimburse the (former) member their 10% incremental payback each year but only if the slip-with-lift was rented by the Club to another member for that full year; then at the end of the 6th year of the original agreement the

Club would then reimburse the member \$5,000. If the agreement is terminated within the last five years, the club would reimburse the member \$1,000 for each of the full remaining years of the agreement.

- Based on quotes received so far, total cost of installation:
 - Single lift range from \$14,200 to \$17,200
 - Each lift, if three are installed at same time, range from \$12,000 to \$14,200

Recommended next steps:

- Test this concept at a high level with members who have expressed interest in having a lift at the Club's dock.
- Send this overview to the NBYC Board as pre-reading for a short discussion at the November 19th Board Meeting. If the Board consider this concept worth further investigation, proceed with the following steps.
- Send the following message as a SeaWord Extra to all members to gauge membership interest in this proposal.
 - The NBYC Board is considering a proposal to install up to three lifts at our docks. This is an opportunity to maximize the use of our docks and reinvigorate this income stream for the Club. At this time we are reaching out to see who might be interested in using a slip with lift. The lifts would be capable of handling boats up to 30' weighing less than 13,000 lbs. loaded. Our initial plan has the annual rental of slip-with-lift at \$2,000. Due to the Club's current reserve being low, there would be the need to have an initial payment of at least \$10,000 for each of the lifts installed. This would be repaid to the member over the course of up to 10 years through a reduction in the above slip fee. If you are interested in learning more about a slip with a lift, please contact Sam Bidwell for more details.
- Complete gathering of quotes to finalize details and costing for lift installation.
- Present a final proposal to the Board for approval at the December Board Meeting.