

NBYC Board Meeting Minutes for October 15, 2019

Present: Tim Broderick, Sam Bidwell; Link Bonforte; Glenda Decker; Karl Lichty; Arnie Litteken; Bill McHale; Jim Smithwick; Gary Todd

The Meeting was underway at 1456 Hours / 2:56PM

Annual Committee Reports

Tim Broderick inquired and Jim Smithwick reported that all required Annual Committee Reports had been received and will be uploaded to the NBYC Website / Members Only Section. See attached reports.

Tim Broderick, Commodore's Report

Tim reminded Board Members that the year end is approaching and Committee Chairs need to wrap up projects for the new Chairperson.

Secondly, as a reminder the deadline for the new website approved content is October 31st. Nancy Fogle also sent an email before the meeting.

Bill McHale, Vice Commodore's Report

Bill reviewed key items that appeared on the Property Committee Annual Report. See attached report.

Bill reported the roof repair is complete and recommended future inspections as detailed in the report. The dock is finished except for staining. Other detailed recommendations are in the report.

Jack Fleming, Rear Commodore's Report

Unavailable

Karl Lichty, Past Commodore's Report

Nothing to report.

Jim Smithwick, Secretary's Report

Jim Smithwick, in advance of the meeting, emailed Board Members a copy of the Minutes from last month's meeting for the Board's Final Review and Approval. Sam Bidwell made a motion to approve the September 2019 Board Meeting Minutes, as submitted. Link Bonforte seconded the motion. There was no further discussion. The motion passed with no opposition.

Sam Bidwell, Treasurer's Report

Cash on hand at the end of the month will be \$21,926. Income and expenses were normal and expected for the month.

Link Bonforte made a motion to approve the October 2019 Financial Report as submitted. Gary Todd seconded the motion. There was no further discussion. The motion passed with no opposition.

See Attachments: 1) 2019-09 NBYC Finances Rev vs Exp, 2) Sam Bidwell's email to the Board Members dated 2019-10-19 and 3) 2019-10 NBYC Finances Rev vs Exp Proposed

Sam proposed a "simplified" spreadsheet for future Treasurer's Reports. With input from the Finance Committee, he proposed an update to the financial tracking tool to clarify the revenue/expense streams and to simplify it.

In summary, the changes fall into three main areas. First, some new categories for income and expenses were added; secondly, related income and expense items were combined in the proposed report to show the overall impact of the revenue streams; and lastly the summary information on the current report was removed or revised as some found it confusing.

Sam requested input on any significant expense or income expected before the end of this year. There was discussion on the By-Laws requirement believed to be that the retiring Commodore must provide a draft budget to the succeeding Commodore who presents a budget for the March Board Meeting. Sam will give a draft to Tim before March.

BY-LAWS of the NEW BERN YACHT CLUB, INC., (As amended on March 26, 2019)

ARTICLE VI - DUTIES OF THE BOARD OF DIRECTORS

Section 1. **Commodore a.** It shall be the duty of the Commodore, enlisting the assistance of Club members as necessary to: (4) **Prior to the March Board of Directors meeting**, prepare an annual budget for the operation of the Club and submit same to the Board of Directors for approval.

Bill McHale reported having acquired a One-day Event Liquor License for the Club. A normal two (2) week process took one (1) day and \$50. In the process it was suggested that the Club have on hand a certificate of the organization type i.e. Non-profit 501C-7. Bill is going to investigate further on how to acquire a certificate. There was also discussion related to the January follow-up: Change Commodore NBYC as Agent with NC State Govt (NBYC Inc) it.

Arnie Litteken, Director's Report

Nothing to report

Link Bonforte, Director's Report

Link reviewed key highlights on the PR Committee Annual Report. See attached report: PR Committee.

He is working on a Privacy Statement. See attached Privacy Statement Draft.

He presented a new brochure that showcases the NBYC Clubhouse as a unique venue with a waterfront view.

Marci Crawford, Director's Report

Marci was unavailable

From: Tim Broderick <brodericknbc@yahoo.com>
Sent: Wednesday, October 23, 2019 7:11 PM
Please do, send to Jim Smithwick, thanks Marci.

On Wednesday, October 23, 2019, 07:30:03 AM EDT, Marci Crawford <crawford.marci1@gmail.com> wrote: I had emailed Tim that I would not be attending the meeting but did report that we have had three couples attend one event. Would it be appropriate to add my report to the minutes? Marci

Membership report: We have had three couples (prospective members) attend one event. *Marci*

Sarah Kerner, Director's Report

Sarah was unavailable.

From: sfkerner@suddenlink.net <sfkerner@suddenlink.net>
Sent: Thursday, October 31, 2019 6:05 AM
I ended up missing the Board meeting in October. Tim asked that I forward my year-end report so that you can include it on the October meeting minutes.

See Attachment: NBYC 2019 Social Events.pdf

Link Bonforte announced that Tina Adkins and Charlie Hall have been invited to the social event / fundraiser on Saturday night.

The last count for the Saturday night fundraiser was sixty-six (66). The event is being promoted / advertised at Fairfield Harbor (Lynne Neilson), ECYC (Tom Hartman & Joe Hudson) and West Marine (Sam Bidwell).

Glenda Decker, Director's Report:

Nothing to report

Gary Todd, Director's Report:

Nothing to report

New Business

Tim Broderick reported that a prior NBYC Member, Emily Helling, had died. There will be a SeaWord Extra with more detail.

Old Business

Bill McHale reported that a dedicated, dual, 2-pole, 50-amp electrical service and water service for larger boats would cost \$2,000 for labor and materials installed. Tim asked Bill to get with Jack for further discussion at the next meeting.

Sam suggested installing lifts for smaller boats as a way to generate income. See attached NBYC Boat Lift Proposal. Tim asked Sam to present it to Jack Fleming for further discussion at the next meeting.

Link brought up the topic related to a Nominating Committee Member being nominated for one of the open positions. The By-Laws allow it. After discussion, it was agreed that the By-Laws need not be changed. However, in the future, the Nominating Committee Chairperson needs to sit in on some Board Meetings to become more in tune to the Board's direction. In addition, after there is a Commodore nominated, he needs to be able to provide feedback and input on potential nominees for the remaining Board positions.

Adjournment

Link Bonforte made a motion to adjourn. The motion was seconded. There was no further discussion. The motion passed with no opposition.

The meeting adjourned at 1642 Hours / 4:42PM.

Respectfully submitted,

Jim Smithwick

Secretary